

Fauquier County Parks & Recreation Department Board

**August 2, 2006
Warrenton Community Center
Warrenton, VA**

Present:

Carl A. Bailey, Chairman
David Graham, Vice Chairman
Debbie Reedy, Treasurer
Donald P. Johnson, Jr.
Tom Harris
Larry Miller, Ex Officio
Sandy Chamberlin, P&R Staff

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:03 p.m. by Chairman Carl A. Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

**A motion was made by David Graham that the agenda be adopted as presented.
Seconded by Don Johnson. The vote was unanimous in favor.**

IV. Comments from citizens – No citizens present.

V. Presentation/Commendations

The Board had a brief discussion regarding how and when the proclamation and plaques should be presented. Chairman Bailey suggested an evening ceremony perhaps before the September Board of Supervisors meeting. Director Miller was asked to complete final plans and notify Board members of the date, time and place.

VI. Consent Agenda

A. Minutes

B. Treasurer's Report & Payment of Bills

Motion was made by Debbie Reedy to adopt/approve the consent agenda consisting of: the minutes of the Parks and Recreation Board Meeting on July 12, 2006 as presented; the Treasurer's Report of check registers and financial reports as presented. The motion was seconded by Tom Harris. The vote was unanimous in favor of accepting the consent agenda.

VII. Reports

A. Bids/Contracts Committee – Chairman Bailey stated that the Committee needs to schedule a meeting the week of August 14th.

B. Swimming Pool Committee – Debbie Reedy and David Graham stated that they reviewed the Phase III improvement plans for the Larry Weeks Community Pool distributed on July 24, 2006. The improvements were accepted by the Committee and can be sent to Studio 3 along with the condition that it is planned so future improvements will not require demolition of any pool decking.

Director Miller stated that the concessionaire wishes to be released from the contract. Debbie Reedy and David Graham stated a preference to have Parks and Recreation manage the concession. Chairman Bailey asked how many people would be needed to run the concession with local help and the response was 3 or 4 minimum. Asked if it could be self-sustaining Director Miller felt it could except for equipment costs.

C. School Coop Committee – Donald Johnson stated the Committee is currently scheduled to meet on August 15th.

D. Legislative Liaison – Debbie Reedy asked the Board members to submit legislative items for review by the Board of Supervisors as soon as possible.

E. Fauquier Youth Sports Coordination Council – Donald Johnson stated that the Council hasn't met in 3 months but are working on scheduling a meeting the last week of August.

F. Budget Committee – The Budget Committee meeting is scheduled for August 9th.

G. Revenue Philosophy/Policy Committee – The Committee met on July 20, 2006.

Tom Harris requested a worksession with the entire Board to agree on how much the Board can complete and how much may need to be contracted to complete the policy. The Board asked that the meeting be scheduled after the September 13th Board meeting.

H. Director's Report – The Director introduced a request from Creative Memories to waive the Warrenton Community Center facility usage fees and surcharge for two fund-raisers for local non-profit organizations. The Board stated that Parks and Recreation has never waived a facility fee but could waive the surcharge on the condition that the sponsor provide proof that the surcharge was donated to the non-profit organizations. **Motion was made by David Graham to waive the surcharge if the sponsor can provide proof that the amount waived was donated to Mary's Family and the American Cancer Society. Motion was seconded by Debbie Reedy. After further discussion about requiring the host to donate to specific charities the vote was unanimous against the motion.**

A second motion was made by Don Johnson that the 25% surcharge shall be waived on the condition that the sponsor donate the money to the non-profit charities she advertised and provide proof of that donation. The motion was seconded by Debbie Reedy. Vote was 3 members in favor and 2 members opposed.

Director Miller reported that the Assistant Director position is being advertised and the selection process has begun.

VIII. Action Items

A. Sports Complexes – The Director Stated that recreation facilities are being eliminated at the Northern Sports Complex due to the current financial status. Chairman Bailey asked Director Miller for a list of what remains in the complex and what has been eliminated. A reapplication for the Central Sports Complex grant will be sent when final construction dates are available.

B. September Meeting Dates – **Motion was made by Debbie Reedy to hold the September 2006 Board meeting on September 13th. Motion was seconded by Don Johnson. The vote was unanimous in favor of the new date.**

C. Mission Statement – **Motion was made by Don Johnson to approve the Departmental Mission as printed in the August 2nd Board Book. Motion was seconded by Tom Harris. Vote was unanimous in favor.**

D. Community Contributions – FY08 – **Motion was made by Debbie Reedy that the Board postpone action on the FY08 Community Contributions until the September**

Board meeting. Motion was seconded by Don Johnson. The vote was unanimous in favor.

IX. Information Items

A. Lighting Maintenance Study – Director Miller stated that the bids have been released and responses are due by August 4th.

B. Evaluation Planning Process – Director Miller said we are still waiting for comments from Community Development.

C. Optimist Club Dissolution – Director Miller distributed a letter from Steve Malik, sponsor of the Fauquier Knights basketball program, indicated that he would like to accept responsibility for the Optimist Basketball program. Board authorized Don Johnson and Tom Harris to make the decision and include funds allocated originally to the Optimist Club to the group selected.

D. Connections Plan – The Director stated that the Fauquier County Connections Plan will be sent to the Fauquier County Planning Commission this week to be reviewed in the September worksession. An implementation plan is being developed by the Parks and Recreation staff.

E. In-house Promotions Staff Study – The study was submitted to the County after presentation to the Board. County will look favorably on the study if Parks and Recreation can find \$10,000 to fund it. Chairman Bailey asked Director Miller to see if \$10,000 can be found and make a recommendation to the Board.

F. Lake Brittle – Director Miller shared favorable comments about the park manager. Discussion regarding property acquisition to be decided by Board of Supervisors.

G. Computer Clubhouse Proposal/Study – Worksession scheduled to take place before the September 13, 2006 Parks and Recreation Board Meeting.

H. Edgewood East Property Feasibility Study – Study was submitted to the Board of Supervisors. Parks and Recreation is waiting for a response.

I. Zoning Ordinance Text Amendment – Flood Plain Overlays – Letter sent to the Fauquier County Planning Commission on July 20, 2006. To date there has been no response to the request for a joint worksession. Chairman Bailey asked to be informed if no response is received by August 20. He asked for a plan to pursue the request for a meeting/worksession if no response is received from the Planning Commission. Parks and Recreation needs to be present at the public hearing on this change.

X. Board Time

Donald Johnson attended a construction meeting at Monroe Park. The project is going well.

XI. Adjournment

There being no further business, **motion to adjourn the meeting was made by Debbie Reedy. The motion was seconded by Don Johnson. The vote was unanimous in favor.**
The meeting adjourned at 8:15 p.m.

Carl A. Bailey
Chairman
Parks and Recreation Board

Date